

# ELVIS SANCHEZ

1749 Amsterdam Avenue, Apt 4A | New York, NY 10031  
ElvisRSanchez@gmail.com | 646.226.6493

---

To Whom It May Concern,

Hello, thank you for taking the time to read my cover letter. My name is Elvis Sanchez. I'm a graduate of New York City College of Technology with a bachelor's degree in Computer Systems with plenty of clerical and computer experiences under my belt. Based on my prior knowledge and skills, I feel like I would be the perfect candidate for your company.

Around 2010 was when I graduated from high school and went to study at New York City College of Technology. While there, I studied and took different lessons in Computers: classes taken range from Software engineering, Networking, Web service and development, and Databases. After graduating college around late 2015, I learned different skills when it comes to computers and technology, including but not limiting to: Java, SQL, HTML, Networking, PHP, CSS, and Networking. Projects done while in school includes creating databases, including a data warehouse, installing web servers and widgets, and games and programs by using Object Oriented programming in Java. I enjoyed my time in New York City College of Technology, and I feel that during my time there I learned so much when it comes to software and a bit of the hardware perspective.

After graduating from New York City College of Technology, I went on to get my certifications in ITIL and ServiceNow via NPower's certification program. Once those programs ended and receiving my certification, I went on to work at different offices with their databases and information. At Metropolitan Transportation Authority (MTA) I worked with the offices' information on their employees and uploaded them to a data warehouse offsite to make retirement easy for them. At Goodwill Industries, I was in charge of entering in clients' information into their Medisked program and making sure that the information entered is correct and accurate. Simmons Foundation, I worked as their Quality Assurance tester, making sure that the company SPARK's website was in good working order for the public to use. Based on my past work experience, I have developed a hefty amount of skills and talent when it comes to computer and clerical work.

As you can see, I enjoyed working with tech, computers and programming. During my spare time I'm still doing my best to make sure that my knowledge of programming and databases is as up to date and accurate as it can be for any future company that wants to work with me. I always put in my best effort in any tasks that I'm given to do. Thank you for your time, should you wish to speak with me further, please contact me at the information above. Thank you again for your time, and I hope to hear again from you soon.

Sincerely,  
Elvis Sanchez